



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2019-03-05 10:05 - School Board Operational Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
EE-8.

**TITLE:**  
Recommendation to Approve First Renewal and Additional Spending Authority - 16-052N - Caps, Gowns, and Announcements

**REQUESTED ACTION:**  
Approve the First Renewal and Additional Spending Authority of the above Agreements. Contract Term: July 27, 2016 through April 30, 2020, 4 Years, 9 Months; User Department: Office of School Performance & Accountability; Additional Requested Amount: \$53,000; New Award Amount: \$313,000 Awarded Vendor(s): Chuck Puleri & Associates, Inc.; Jostens, Inc.; Small/Minority/Women Business Enterprise Vendor(s): None.

**SUMMARY EXPLANATION AND BACKGROUND:**  
This request is to approve the First Renewal and Additional Spending Authority to the Agreements with Chuck Puleri & Associates, Inc. and Jostens, Inc. that provides caps, gowns, announcements, and honor cords for graduating students throughout the District. These agreements are being amended to renew for an additional year, expiring on April 30, 2020.  
These Agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.

**SCHOOL BOARD GOALS:**  
 Goal 1: High Quality Instruction   
 Goal 2: Continuous Improvement   
 Goal 3: Effective Communication

**FINANCIAL IMPACT:**  
The estimated financial impact to the District will be \$53,000. The contract award amount was for \$260,000. The request is to increase the spending authority by \$53,000, bringing the new contract value to \$313,000. The funding source will come from various schools and the Athletics & Student Activities department's operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Agreements- 2 (3) Approved ARF 8-8-2017 SBOM EE-7 (4) Approved ARF 7-26-2016 RSBM EE-11 (5) Financial Analysis Worksheet (6) Renewal Letters- 2 (7) Survey

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Alan Strauss	Phone: 754-321-3810
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**  
Maurice L. Woods - Chief Strategy & Operations Officer

Approved In Open Board Meeting On: \_\_\_\_\_  
By: \_\_\_\_\_

Signature  
\_\_\_\_\_

School Board Chair